

MOHAMMAD RASHID

Microsoft Infrastructure | Microsoft 365 | Entra ID | Active Directory | PowerShell

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PROFESSIONAL PROFILE

Microsoft infrastructure professional with 13+ years in system administration and hands-on support across Microsoft 365, Exchange Online, Entra ID, Active Directory and Windows Server. Current responsibilities include MFA, Conditional Access, identity administration, Exchange Online and a Windows/Hyper-V estate of 35+ servers and 50+ virtual machines. Use PowerShell to automate onboarding and Microsoft 365 administration workflows.

TECHNICAL EXPERTISE

Microsoft 365 & Identity: Microsoft 365 • Exchange Online • Entra ID • MFA • Conditional Access • Active Directory

Windows Infrastructure: Windows Server 2012-2025 • DNS • DHCP • Group Policy • Hyper-V

Automation: PowerShell • User Onboarding • M365 Administration • Task Scheduler

Security & Connectivity: Sophos • SonicWall • VLAN • NAT • VPN • SSL Certificates

Azure: Azure Storage • Azure Networking • Resource Management • AZ-104 in progress

CAREER HIGHLIGHTS

M365 + Entra ID

Identity & access support

20 min → <3 min

PowerShell onboarding

35+ Windows servers

AD, DNS, DHCP & GPO

50+ Hyper-V VMs

Production infrastructure

PROFESSIONAL EXPERIENCE

System Administrator

Dec 2023 - Present

NHK Technologies • Navi Mumbai, Maharashtra

- Support Microsoft 365 and Entra ID services, including Exchange Online, MFA, Conditional Access, users and identity-related administration.
- Manage Active Directory, Group Policy, DNS and DHCP across 35+ Windows servers in production and development environments.
- Develop PowerShell workflows for user onboarding and recurring administration; reduced one onboarding process from approximately 20 minutes to under 3 minutes.
- Administer 50+ Hyper-V virtual machines with backup, replication and disaster-recovery requirements.
- Configure Sophos and SonicWall firewalls including NAT, VPN, access rules and VLAN-based segmentation.
- Troubleshoot Microsoft identity, server, network and infrastructure issues across day-to-day operations.

Systems & DevOps Support Engineer

Oct 2021 - Oct 2022

Imaginativo Infotech Pvt. Ltd. • Durgapur, West Bengal

- Provided CI/CD and build/deployment support for application environments.
- Used PowerShell for repeatable administration and support tasks.
- Supported Azure DevOps administration and related deployment workflows.

EARLIER EXPERIENCE

Freelance Web & Systems Support (Part-time)

May 2020 - Sep 2021

Auencoders.com • Durgapur, West Bengal

- Maintained websites, hosting environments and basic server configurations.
- Handled troubleshooting, updates, backups, performance tasks and remote technical support.

System Administrator

Feb 2018 - Apr 2020

Proteligen Marketing Pvt Ltd. • Kolkata, West Bengal

- Administered workstations, user accounts, server access and routine system checks.
- Diagnosed and resolved hardware, software and network connectivity issues.

Computer Sales & Service

Apr 2015 - Jan 2018

Multi Computech Systems • Andal, West Bengal

- Configured and deployed desktop systems based on client requirements.
- Provided in-person and remote technical support and advised customers on hardware/software solutions.

Technical Support / Team Lead Responsibilities

Jul 2011 - Mar 2015

Wizard E-Marketing Pvt Ltd. • Kolkata, West Bengal

- Moved from a customer-facing role into internal technical support after the team identified my technical background.
- Handled technical support and troubleshooting, then progressed to team-lead responsibilities including technician support, performance monitoring and training.

SELECTED TECHNICAL PROJECTS

Microsoft 365 License/Mailbox to AD Group Automation

Built a PowerShell workflow that checks Microsoft 365 license/mailbox status, compares it with on-premises AD and updates the relevant AD group.

Tools: Microsoft 365 • PowerShell • Active Directory

PowerShell User Onboarding Automation

Automated repeatable onboarding tasks and reduced one workflow from approximately 20 minutes to under 3 minutes.

Tools: PowerShell • Active Directory • Automation

Active Directory Deployment

Built a Windows identity environment including domain controller deployment, Active Directory, Group Policy and DNS.

Tools: Windows Server • AD DS • GPO • DNS

Hyper-V & VM Deployment

Deployed reusable and role-based Windows virtual machines for infrastructure requirements.

Tools: Hyper-V • Windows Server • VM Deployment

EDUCATION & TRAINING

BSc IT — Kuvempu University

2011

GNIIT — NIIT, Kolkata

2008-2011

Microsoft AZ-104 — In progress

Current

Portfolio: mohammad-rashid.pages.dev • Open to remote infrastructure roles and contract work
